

Nasco Vendor Routing Guide

Please make sure your system is set up with the appropriate ship to and bill to addresses.

Ship to: 901 Janesville Ave., Fort Atkinson, WI 53538

Bill to: 901 Janesville Ave., Fort Atkinson, WI 53538

Small Parcel – (150 lb. or less) – FedEx

- **FedEx is the only small parcel carrier that should be used to deliver to Nasco.**
 - **Phone #:** (800) 463-3339
 - **Website:** <https://www.fedex.com/en-us/shipping/schedule-manage-pickups.html>
- **If the vendor is NOT able to print FedEx labels, then they must email Samantha Marks, Logistics Clerk, to have a label sent and FedEx pickup scheduled.**
 - smarks@nascoeducation.com
 - Will respond within 48 hours
 - For urgent pickups, please call directly at (920) 568-5530
- **If the vendor is only able to ship via United States Postal Service (USPS), the ship-to address is still 901 Janesville Ave., Fort Atkinson, WI 53538**

LTL Shipments – Fort Transportation, Old Dominion, Estes Express, XPO Logistics

State	Preference	Carrier	Phone #	Website
WI, MN, MI, IL	Preferred	Fort Transportation	(920) 563-0800	https://shipwithfort.com/shipping-tools/
WI, MN, MI, IL	Alternate	Old Dominion	(414) 489-2084	https://www.odfl.com/us/en/tools/pickup-shipment/freight-pickup-request.html
All others	Preferred	Old Dominion	(414) 489-2084	https://www.odfl.com/us/en/tools/pickup-shipment/freight-pickup-request.html
All others	Alternate	R + L Carriers	(800) 643-5589	https://www.rlcarriers.com/freight/shipping/pickup-request
All others	Alternate	Estes Express	(804) 359-9374	https://www.estes-express.com/myestes/pickup-request/login
All others	Alternate	XPO Logistics	(844) 742-5976	https://www.xpo.com/contact-us/

- **Vendor should call the appropriate carrier and arrange pickup using Nasco account information.**
 - Carrier will then schedule delivery with the Nasco Inbound Scheduling team at nascoinboundscheduling@nascoeducation.com
- **If vendor needs assistance in scheduling an LTL carrier pickup, they can email Samantha Marks, Logistics Clerk.**
 - smarks@nascoeducation.com
 - Will respond within 48 hours
 - For urgent pickups, please call directly at (920) 568-5530

International Containers – CH Robinson

- **Vendor should call or email CHR to arrange pick-up using Nasco account information.**
 - Main Contact & Email: Dhanashree Jaitly, Dhanashree.Jaitly@chrobinson.com
 - CHR will then schedule delivery with the Nasco Inbound Scheduling team at nascoinboundscheduling@nascoeducation.com
- **If vendor needs assistance in scheduling an International Container pickup, they can email Samantha Marks, Logistics Clerk.**
 - smarks@nascoeducation.com
 - Will respond within 48 hours
 - For urgent pickups, please call directly at (920) 568-5530